



**NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY**

FACULTY OF HUMAN SCIENCES

DEPARTMENT OF SOCIAL SCIENCES

QUALIFICATION: BACHELOR OF PUBLIC MANAGEMENT (HONOURS)	
QUALIFICATION CODE: 08BHPM	LEVEL: 8
COURSE CODE: PPM411S	COURSE NAME: PROJECT PLANNING AND MANAGEMENT
SESSION: JULY 2019	PAPER: THEORY
DURATION: 3 HOURS	MARKS: 100

SUPPLEMENTARY/SECOND OPPORTUNITY EXAMINATION QUESTION PAPER	
EXAMINER(S)	Mr. Joshua Mario
MODERATOR:	PROF PIET VAN ROOYEN (UNAM)

PERMISSIBLE MATERIALS

[None]

INSTRUCTIONS

1. Write clearly and be tidy
2. **Section A is compulsory**
3. All questions have equal weighting of 25 marks each
4. This examination paper is only applicable to Part time students.

THIS QUESTION PAPER CONSISTS OF 5 PAGES (including this front page)

SECTION A: COMPULSORY

QUESTION 1

True or False (15 Marks)

- 1.1. Scope, time and quality are the triple constraints in project management
- 1.2. Projects and programs are the same
- 1.3. Project time management involves defining and managing all the work required to successfully complete the project
- 1.4. Project cost management ensures that the project will meet the standards and quality
- 1.5. A program is a group of related series of activities managed in a coordinated way to obtain benefits and control in the organization that could not be available from managing them individually
- 1.6. Strategic planning involves determining long term objectives by analyzing the strengths and weakness of the organization, studying opportunities and threats in the business environment
- 1.7. For a project to be successful it must please everyone and there should be money left
- 1.8. In project management the project manager is very important and key to a project
- 1.9. There are 9 knowledge areas and 4 group processes in project management
- 1.10. Projects are unique, temporary and does not involve uncertainty
- 1.11. Project and project management have the same definition
- 1.12. Scope, time, cost and quality are the core knowledge areas of project management
- 1.13. There are eight process groups of project management
- 1.14. The project charter formally recognizes the existence of a project
- 1.15. WBS stands for Work-based Structure

1.16. Match the definitions below (10 Marks)

Definition	Word
1. Involves defining & managing all the work required to successfully complete the project.	Scope verification
2. Includes estimating how long it will take to complete work, developing acceptable project schedule, & ensuring timely completion of the project.	Scope management
3. Involves generating, collecting, disseminating and storing project information.	Issue management
4. Concerned with making effective use of the people involved with the project.	Communication management
5. A document that formally recognizes the existence of a project and provides a summary of the project objectives and management.	Balance score-card
6. Breaking down the project into a cohesive set of synchronous and specific tasks	Time Management
7. Concerned with situation assessments, problem-solving, decision-making and action planning.	Project Management
8. A technique that helps to align focus, put strategies in place and measures the implementation and progress in attempt to meet organizations objectives.	Human resources management
9. Formalizing acceptance by stakeholders	Work Breakdown Structure
10. It is unique, temporary and has uncertainty	Project Charter

(10)

SECTION B: CHOOSE ANY 3 (THREE)

QUESTION 2

Strategic planning is very important in an organization due to the fact that the organization must know where it is going and how to arrive at the desired goals and objectives.

- 2.1. What is strategic planning? (5)
- 2.2. List and briefly explain with relevant Namibian examples the five broad knowledge areas of project management (20)

[25]

QUESTION 3

Risks are inevitable in project management and a plan should always be in place should anything risk-related happen.

- 3.1 Explain how a risk management plan and a probability/impact matrix are used in risk management planning. (15)
- 3.2 As a project manager, name and explain the different methods of mitigating risks in project management. (10)

[25]

QUESTION 4

- 4.1. Differentiate between project and project management (5)
- 4.2. What are the characteristics of a project (5)
- 4.3. List and explain the content of a project charter (15)

[25]

QUESTION 5

Project Management has recently emerged as a highly needed skill, both in the private and the public sector. As a project management expert, you are required to speak to people on the issues of project management. In your speech outline the following:

The definition of project management, the difference between program and project management, attributes of a project, the triple constraints of project management, conclude by emphasizing the relevance of ethics in project management. [25]

TOTAL MARKS [100]

